



**ODESSA PUBLIC DEVELOPMENT AUTHORITY  
MINUTES OF June 26, 2013**

**THE CALL TO ORDER:**

The meeting was to order at 7:00p.m. by President Clark Kagele.

**BOARD MEMBERS:**

**Present:** Mike Edens, Clark Kagele, Todd King, George Rodeck, Kim Ramm

**Absent:** Jim Walter

**Others Present:** Mark DeWulf, Wally Kempe, Chris Stout, Joel Edmonds, Nick Wallace

**MINUTES:**

President Kagele announced the meetings approved as corrected prior to the meeting.

**TREASURER'S REPORT:**

**Bills:**

The following bills were presented:

<b>Payable To:</b>	<b>Regarding:</b>	<b>Project:</b>	<b>Amount:</b>	<b>Account</b>
LOW	April Billing	OPDA	\$1,270.00	OPDA
CMD	March Billing	IEO	\$6,677.50	US Bank - Admin
		<b>CMD Total</b>	<b>\$6,677.50</b>	
Town of Odessa	Wastewater Permit Review	LPCA	\$707.50	CERB
Town of Odessa	SemBioSys Vacancy	Industrial Park	\$66.25	OPDA
Town of Odessa	IEO Admin	IEO	\$78.11	US Bank-Admin
		<b>Town Total</b>	<b>\$851.86</b>	
The Madsen Group	Consultant Fee	LPCA	\$1,800.00	CERB
Phillabaum, Ledlin, Et. Al	February Billing	IEO	\$494.25	US Bank - Admin
Avista	SemBioSys Vacancy	Industrial Park	\$50.01	OPDA
Avista	IEO Vacancy	IEO	\$1,524.72	US Bank - Admin

		<b>Avista Total</b>	<b>\$1,574.73</b>	
Stacey Rasmussen	June 2013 Payroll	OPDA	\$1,236.06	ODPA
EFTPS	June 2013 Payroll Taxes	OPDA	\$348.38	OPDA

The following will be paid when CERB money is received:

Garco Construction	Meat Processing Facility	LPCA	\$198,098.66	CERB
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**Action:** Mike Edens moved and George Rodeck seconded a motion to approve bills as presented. Motion carried. 5 – 0.

The following bills were paid:

<b>Payable To:</b>	<b>Regarding:</b>	<b>Project:</b>	<b>Amount:</b>	<b>CK #:</b>	<b>Date Pd:</b>
LOW	April Billing	OPDA	\$130.00	1226	5/23/2013
CMD	March Billing	IEO	\$6,507.50	1227	5/23/2013
		<b>CMD Total</b>	<b>\$6,507.50</b>		
Town of Odessa	SemBioSys Vacancy	Industrial Park	\$66.25	1228	5/23/2013
Town of Odessa	IEO Admin	IEO	\$380.66	1228	5/23/2013
		<b>Town Total</b>	<b>\$446.91</b>		
The Madsen Group Phillabaum, Ledlin, Et. Al	Consultant Fee	LPCA	\$1,800.00	1229	5/23/2013
	February Billing	IEO	\$5,997.32	1230	5/23/2013
Avista	SemBioSys Vacancy	Industrial Park	\$46.24	1231	5/23/2013
Avista	IEO Vacancy	IEO	\$1,627.76	1231	5/23/2013
		<b>Avista Total</b>	<b>\$1,674.00</b>		
Lincoln County EDC	Membership Fee	OPDA	\$250.00	1232	5/23/2013
Stacey Rasmussen	Miscellaneous Expenses	OPDA	\$36.12	1233	5/23/2013
Kim King	May 2013 Payroll	OPDA	\$304.75	1235	6/24/2013
Stacey Rasmussen	May 2013 Payroll	OPDA	\$1,256.31	1234	6/3/2013
EFTPS	May 2013 Payroll	OPDA	\$266.96	EFTPS	6/3/2013

The following will be paid when CERB money is received

Garco Construction	Meat Processing Facility	LPCA	\$198,764.75	1236	6/24/2013
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#### OLD BUSINESS:

**LPCA:** Stacey updated the board on the construction progress. A meeting between Garco, Ultrasource, LPCA and OPDA will be taking place June 27<sup>th</sup> to review any gaps in construction and installation of freezer/cooler panels. Stacey will attend on behalf of the OPDA. Construction is scheduled for completion on July 24, 2013. A change order was presented for discussion.

**Action:** Kim Ramm moved and Todd King seconded a motion to approve COR #21 for \$466.35 including WSST. Motion carried. 5-0.

Discussion was held about how to administer grant funds from USDA.

**Industrial Park:** Stacey is directed to hire Wilbur Ellis to spray all of the Industrial Park common areas on a cyclical basis.

**EXECUTIVE SESSION:**

Chairman Kagele announced a 15-minute executive session to begin at 7:23 p.m. for legal advice.

Executive session ended at 7:37 pm. No action was taken in executive session.

**NEW BUSINESS:**

**Biodiesel Facility:** Discussion with COPE regarding the lease for the biodiesel facility. It was agreed that Nick Wallace and Mark DeWulf would work out the fine print of the lease and then re-present the lease to the OPDA board.

Next Meeting will be held July 15, 2013.

**ADJOURNMENT:**

Chairman Kagele adjourned the meeting at 9:10 p.m.

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Clark Kagele, President

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Kim Ramm, Secretary