



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF DECEMBER 14, 2009**

THE CALL TO ORDER:

The meeting was called to order at 6:05 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Mike Edens, Clark Kagele, Kim Ramm, George Rodeck and Jim Walter. Todd King joined the meeting at 6:15 p.m.

Absent: None

Others Present:

MINUTES:

Chairman Powell declared the November 14th and December 1st minutes approved as presented prior to the meeting.

Action: Clark Kagele moved and George Rodeck seconded a motion to approve the Minutes as presented prior to the meeting. Motion carried. 6 – 0

TREASURER’S REPORT:

Bills:

Action: Todd King moved and George Rodeck seconded a motion to approve bills as presented. Motion carried 6 – 0 with Kim Ramm abstaining.

Payable To:	Regarding:	Project:	Amount:	CK #:
Kim King	November Hours	OPDA		847
Kim King	Mileage - doc signing	IEO	\$60.84	848
Mr. B's Mobile Home Service	Balance of Invoice to move modulars from Odessa to Barr	Barr	\$3,130.43	849
Ramm Hardware	Change Locks on building	Ind Park	\$50.00	850
Odessa Record	Call for bids - Stainless Steel tanks	IEO	\$30.00	851
Michaelle Boetger Graphic Designs	Deposit - Website Design	OPDA	\$600.00	857
State Auditor's Office	2007-2008 On-site Audit. 62.50 hours	OPDA	\$5,156.70	852
BCMD	Revision Loan, Lease, Forcebearance	IEO	\$9,206.00	853

BCMD	Title Policy	Barr	\$30.00	853
BCMD	EDA Grant	BM	\$84.00	853
	Total for BCMD			
LOW	State of Washington Audit Prep, on-site meetings, document prep	OPDA	\$1,295.00	854
LOW	IEO Loan modification	IEO	\$585.00	854
LOW	Monthly Accounting	OPDA	\$115.00	854
	Total for LOW			
NuWeigh	50% down - Scale	Barr	\$19,995.00	855
Gillingham Sand & Gravel	40% down - Change Order #3, Office remodel	Barr	\$43,700.00	858
Telecky Custom Fencing	Change Order #4: Gate Repair - Labor and Materials	Barr	\$880.16	856
Telecky Custom Fencing	Change Order #4: Shipping	Barr	\$45.12	856

OLD BUSINESS:

Inland Empire Oilseeds: Mark DeWulf, legal counsel provided an update on the IEO loan revisions. He has received the last two signatures on the documentation. Mark DeWulf will send all of the original documents to WSDA, who will in turn send to trustee and return a signed copy to the OPDA.

The Board thanked Mr. DeWulf for all of the work done on the revision of the loan.

Blue Marble Energy: Steven Powell and Kim King will be talking with CERB on 12/22/09 to review the IOFA and conditions.

Barr Regional Bio-Industrial Park: Gillingham Sand & Gravel is still working on getting payment from the bonding company. Barr Tech is getting bids for the scale installation.

NEW BUSINESS:

Barr Regional Bio-Industrial Park: The Board received and accepted an estimate in the amount of \$87,400 by Gillingham Sand & Gravel for the remodel of the modular office units. Barr-Tech has reviewed the estimate and approves.

Action: Todd King moved and Mike Edens seconded a motion to accept the bid and enter into a contract with Gillingham Sand & Gravel for the remodel of the modular office units at the Barr Bio Industrial Park. Motion carried 7 – 0

The initial project report will be submitted to CERB this week. Quarterly reports will also be submitted.

Odessa Economic Development Council: The OPDA Board was presented with the brochure being done by the OEDC and being paid for by the Odessa Chamber. This brochure will be included in the 2500 Stumpjumper registration forms for the Desert 100 and included with other registration forms for events throughout the year.

OPDA Webpage: The OPDA has received an estimate from Michaelle Boetger Designs to design a new web page for the OPDA.

Action: Todd King moved and Jim Walter seconded a motion to enter into a contract with Michaelle Boetger Design and to pay an initial down payment not to exceed \$1800.00 for web page design. Motion carried. 7 – 0

Next meeting will be January 15, 2010 at noon in the Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 7:00 p.m.

Steven Powell, President

Kim Ramm, Secretary

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