



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF JANUARY 18, 2011**

THE CALL TO ORDER:

The meeting was called to order at 7:05 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Steven Powell, Clark Kagele, Todd King, George Rodeck and Jim Walter.
Kim Ramm joined the meeting at 7:10 p.m.

Absent: Mike Edens

Others Present: Keith Schafer, Terry Lawhead

MINUTES:

Chairman Powell declared the minutes of December 27, 2010 approved as presented prior to the meeting.

Action: George Rodeck moved and Clark Kagele seconded a motion to approve the Minutes as presented prior to the meeting. Motion carried. 5 – 0

TREASURER’S REPORT:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
USPS	Annual Post Office Box Tent	OPDA	\$40.00	OPDA
BCMD	December 2010 Billing	IEO	\$1,725.02	192-2
LOW	December 2010 Billing	OPDA	\$115.00	OPDA
Odessa Chamber of Commerce	2011 Membership	OPDA	\$50.00	OPDA
Steven Powell	January 2011 Payroll	OPDA	\$1,000.00	OPDA
Kim King	January 2011 Payroll	OPDA	\$2,018.18	OPDA

Action: Clark Kagele moved and George Rodeck seconded a motion to approve bills as presented. Motion carried. 5 – 0

The following bills were paid:

Payable To:	Regarding:	Amount:	CK #:	Date Pd:
US Treasury	Form 941	\$2,200.55	965	1/14/11
US Treasury	Form 940	\$99.11	966	1/14/11
WA State Dept of L & I	Workers' Comp	\$54.35	967	1/14/11
Employment Security Dept	Quarterly Taxes	\$135.45	968	1/14/11
Kim King	January 2011 Payroll	\$2,018.18	969	2/1/2011
Steven Powell	January 2011 Payroll	\$1,000.00	970	2/4/2011
USPS	Annual Post Office Box Tent	\$40.00	971	2/4/11
BCMD	December 2010 Billing	\$1,725.02	972	2/4/11
Odessa Chamber of Commerce	2011 Membership	\$50.00	973	2/4/11
Gillingham Sand & Gravel	Invoice 1012, 1013 and Retainage - FINAL PAYMENT	\$148,973.90	974	2/16/11

Todd King provided a Treasurer's report for the 4th quarter of 2010.

OLD BUSINESS:

Barr Regional Bio-Industrial Park:

1. EDA Grant: The OPDA received a letter from the EDA that they would not be receiving the grant to fund the co-generation project at Barr. Kim King has a conference call scheduled with David Porter of the EDA to review the application and the project for future projects. The primary reason we were denied fund was the lack of job creation.
2. Project Completion: We have received completion forms from Employment Security and Labor & Industries. Still awaiting documentation from Department of Revenue. The final construction report was submitted to CERB on 1/14/11.
3. Barr-Tech has contracts with City of Spokane and Spokane County for yard waste.

Inland Empire Oilseeds:

1. Kim King received an inquiry for records from a Joel Edmonds, representing potential investors in the bio diesel plant. The requested information will be forwarded to the requesting party.

NEW BUSINESS:

Cattle Producers of Washington:

1. Kim King and Steven Powell gave an update to the Board on the CPoW project.

Action: Jim Walter moved and George Rodeck seconded a motion to proceed with applying for a CERB loan for the CPoW project at the Odessa Industrial Park. Motion carried. 6 – 0

Core-A-Door:

Mark Fulford, owner of Core-A-Door has contacted the OPDA about possibly leasing the SemBioSys building in the future. Once he is in full production he will need a larger facility and would like a nice office area to bring potential clients.

Board Positions:

George Rodeck, Position #4 and Jim Walter, Position #3 agreed to an additional term.

Action: Clark Kagele moved and Todd King seconded a motion to accept Jim Walter and George Rodeck in Position #3 and #4 respectively to the OPDA Board. Motion carried. 6 – 0

Action: Steven Powell moved and George Rodeck seconded a motion to keep Board Positions the same as 2010. Motion carried. 6 – 0

PRESIDENT

Steven Powell

Position #5

Term Expires: 01/24/12

VICE PRESIDENT

Clark Kagele

Position # 7

Term Expires: 01/24/12

SECRETARY

Kim Ramm

Position #1

Term Expires: 01/24/14

TREASURER

Todd King

Position #2

Term Expires 01/24/14

Mike Edens

Position #6

Term Expires 01/24/12

George Rodeck

Position #4

Term Expires 01/24/15

Jim Walter

Position #3

Term Expires 01/24/15

Next meeting will be January 11, 2011 at Noon in the Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 9:15 p.m.

Steven Powell, President

Kim Ramm, Secretary