



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF AUGUST 29, 2011**

THE CALL TO ORDER:

The meeting was called to order at 7:38 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Steven Powell, Mike Edens, Clark Kagele, Todd King, and George Rodeck. Jim Walter joined the meeting at 7:45 p.m

Absent: Kim Ramm

Others Present: Mark DeWulf

MINUTES:

Chairman Powell declared the minutes of July 28, 2011 approved as presented prior to the meeting.

Action: Mike Edens moved and Clark Kagele seconded a motion to approve the Minutes as presented prior to the meeting. Motion carried. 5 – 0

TREASURER’S REPORT:

The following bills were presented to be paid:

Payable To:	Regarding:	Project:	Amount:
LOW	July Accounting	OPDA	\$115.00
BCMD	July Billing	General Matters	\$36.00
Steven Powell	August 2011 Payroll	OPDA	\$500.00
Steven Powell	Mileage	OPDA	\$210.00
Kim King	August 2011 Payroll	OPDA	TBD
EFTPS	Payroll Expenses	OPDA	TBD
Jerry & Ellen Schafer	Option - OIP	OPDA	\$100.00
Enduris	E & O Insurance	All Tenants	\$1,995.00
Enduris	Property Insurance	SemBioSys	\$566.00
Enduris	Named Position Coverage	Barr-Tech	\$163.00
TOTAL ENDURIS			\$2,724.00

Action: Todd King moved and Clark Kagele seconded a motion to approve bills as presented. Motion carried. 6 – 0

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	CK #:	Date Pd:
LOW	May Accounting	OPDA	\$115.00	1001	7/6/11
LOW	Annual Report	OPDA	\$660.00	1001	7/6/11
	TOTAL LOW	\$775.00			
BCMD	May Billing	General Matters	\$160.00	1002	7/6/11
BCMD	May Billing	IEO	\$36.00	1002	7/6/11
	TOTAL BCMD	\$196.00			
Steven Powell	June 2011 Payroll	OPDA	\$1,000.00	1006	7/6/11
Kim King	June 2011 Payroll	OPDA	\$1,107.20	1005	7/6/11
EFTPS	Payroll Expenses	OPDA	\$934.82	EFTPS	7/9/2011
Dept of Commerce	CERB Contract C2000-132 Annual Payment	North Basin Seed	\$36,825.06	1007	7/13/2011
Kim King	Misc Expenses	OPDA	\$40.07	1003	7/6/11
Employment Surety Department	Payroll Expenses	OPDA	\$45.60	1008	26-Jul
Department of Labor & Industries	Payroll Expenses	OPDA	\$73.29	1009	26-Jul

OLD BUSINESS:

Inland Empire Oilseeds: Steven Powell met with Mary Beth Land and Jerry Buendel from the WSDA while they were in Odessa touring the plant.

Tech Energy: Will work directly with the Schafers on an option at the Odessa Industrial Park.

Barr Regional Bio-Industrial Park: Barr-Tech continues to get contracts and is composting.

Odessa Industrial Park: Option to purchase an additional 20 acres was filed with the County.

NEW BUSINESS:

Odessa Industrial Park: Covenants presented to tenants at Industrial Park. Mark DeWulf will reword them to meet legal requirements.

The Town of Odessa and the OPDA have signed a letter of understanding regarding water and sewer maintenance at the Industrial Park.

SemBioSys: Discussed lease agreement.

Cattle Producers of Washington LPCA: The Board of CPoWLPCA has requested a six month extension to meet the CERB pre contract requirements. Kim King will prepare a letter to CERB requesting the extension at their meeting on September 15, 2011.

President's Report: Mike Kuest has contacted all of the businesses at the OIP regarding the signage.

Wilbur Ellis will be spraying the entire Industrial Park. Mike Edens and Jim Walter have agreed to mow the strip at the Industrial Park.

Next meeting will be September 26, 2011 at 7:30 p.m. in the Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 9:10 p.m.

Steven Powell, President

Kim Ramm, Secretary