



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF May 21, 2012**

THE CALL TO ORDER:

The meeting was to order at 7:05 p.m. by President Steven Powell.

BOARD MEMBERS:

Present: Steven Powell, Todd King, Kim Ramm, George Rodeck arrived at 7:20, Jim Walter and Clark Kagele arrived at 7:30.

Absent: Mike Edens

Others Present:

MINUTES:

Chairman Powell declared the minutes approved as presented prior to the meeting.

Action: Jim Walter moved and Steven Powell seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 4 – 0

TREASURER’S REPORT:

Bills: The following bills were presented to be paid:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	April Accounting	OPDA	\$160.00	OPDA
CMD	April Billing	IEO	\$340.00	USB -Admin
CMD	April Billing	CPoW	\$3,402.00	OPDA
		CMD Total	\$3,742.00	
LCEDC	Annual Membership	OPDA	\$250.00	OPDA
Town of Odessa	SemBioSys Default	Industrial Park	\$319.03	OPDA
Cheney Free Press	CPoW RFP	CPOW	\$60.00	CERB
The Madsen Group	Consultant Fee	CPoW	\$1,800.00	CERB
Steven Powell	May 2012 Payroll	OPDA	\$1,000.00	OPDA
Kim King	May 2012 Payroll	OPDA	TBD	OPDA
Stacey Rasmussen	May 2012 Payroll	OPDA	TBD	ODPA
Steven Powell	Miscellaneous Expenses	OPDA	\$191.37	OPDA
Steven Powell	Mileage	OPDA	\$100.00	OPDA
	EFTPS Payment	OPDA	TBD	OPDA

Action: Todd King moved and Jim Walter seconded a motion to approve bills as presented.
Motion carried. 4 – 0

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	CK #:	Date Pd:
LOW	February Accounting	OPDA	\$100.00	1075	4/26/2012
CMD	March Billing	CPoW	\$6,531.50	1076	4/26/2012
CMD	March Billing	IEO	\$96.00	1076	4/26/2012
		CMD Total	\$6,627.50		
The Odessa Record	RFQ Ad	CPoW	\$40.00	1077	4/26/12
WSDA	IEO Loan Repayment	IEO	\$265,485.67	EFT	5/1/12
Steven Powell	April 2012 Payroll	OPDA	\$1,000.00	1081	5/1/12
Kim King	April 2012 Payroll	OPDA	\$207.57	1083	5/1/12
Stacey Rasmussen	April 2012 Payroll	OPDA	\$431.65	1082	5/1/12
Stacey Rasmussen	Miscellaneous Expenses	OPDA	\$24.86	1078	4/26/12
	Labor & Industries	OPDA	\$80.39	1080	4/26/12
	EFTPS	OPDA	\$1,053.92	EFT	5/1/12
	Employment Security	OPDA	\$15.20	1079	4/26/12

OLD BUSINESS:

Gun Guy: Haven't heard from him, but keeping him on the back burner.

Barr-Tech: An attorney requested to speak to Steven Powell but has not made further contact. Pam is currently being deposed by the attorney.

CPoW: Construction on the road began on 5/15 and will take 20 days to complete. RFP is going in this week's paper for 3 weeks. On June 18th, the bids will be reviewed. Kim Ramm will be available to review bids, if needed. The title insurance bill is to be paid by CPoW and Sue Lani will be notified to cover the expense.

NEW BUSINESS:

SemBioSys: They are not current on their sewer/water bill, which will now be coming to the OPDA to be paid. Avista Utilities has switched the billing to the OPDA. A letter of default was resent with a 10 day notice. Steven received an email from Growth Point Group who is taking over SemBioSys regarding how the defaults will be remedied.

Inland Empire Oilseeds: A UCC filing placed a lien on the property. A notice of default was submitted to them with a 30 day time frame to fix defaults.

CPoW: The CERB contract had a few errors that needed to be fixed before Steven could sign it. The contract will come in a week or two.

Action: Kim Ramm moved and Jim Walter seconded a motion to allow Steven to sign the CERB contract upon review. Motion carried. 6-0

Next meeting will be June 25, 2012, 7:00pm, Hospital Guild Room.

ADJOURNMENT:

Chairman Powell adjourned the meeting at 8:20 p.m.

Steven Powell, President

Kim Ramm, Secretary