



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF May 19, 2014**

THE CALL TO ORDER:

The meeting was to order at 7:30 p.m. by Chairman Kagele

BOARD MEMBERS:

Present: Mike Edens, Jim Walter, Kim Ramm, Clark Kagele, Todd King, George Rodeck

Absent:

Others Present: Damon Pistulka, Joel Edmonds

MINUTES:

Chairman Kagele pronounced the minutes approved as presented.

TREASURER’S REPORT:

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	March Billing	OPDA	\$130.00	OPDA
Avista Utilities	SemBioSys Vacancy	Industrial Park	\$55.66	OPDA
Town of Odessa	SemBioSys Vacancy	Industrial Park	\$69.57	OPDA
Lincoln County EDC	Membership Dues	OPDA	\$250.00	OPDA
Stacey Rasmussen	Miscellaneous Expenses	OPDA	\$69.32	OPDA
Stacey Rasmussen	May 2014 Payroll	OPDA	\$773.59	OPDA
EFTPS	May 2014 Payroll Taxes	OPDA	\$104.44	OPDA

Action: George Rodeck moved and Mike Edens seconded a motion to approve the bills as presented. Motion carried. 6 – 0.

The following bills were paid:

Payable To:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	OPDA	\$130.00	OPDA	1040	4/23/14
Avista Utilities	Industrial Park	\$63.02	OPDA	1041	4/23/14
Town of Odessa	Industrial Park	\$69.57	OPDA	1042	4/23/14
WSDA	Biodiesel Plant	\$91,422.96	OPDA - US Bank	1043	4/23/14

Stacey Rasmussen	OPDA	\$630.28	OPDA	1046	5/1/14
EFTPS	OPDA	\$160.00	OPDA	EFTPS	5/1/14

Treasurer Todd King presented the quarterly financial report as of 3/31/14 as follows:

Washington Federal (Checking)	\$211,216.04
Washington Federal (Savings)	\$154,270.03
US Bank (Loan Admin)	\$27,230.73
US Bank (Security Deposit)	\$0.00
Wheatland Bank	\$135,577.92

OLD BUSINESS:

LPCA: Discussion was held regarding the upcoming meeting with DOE to attempt to resolve remaining wastewater issues. Additionally, discussion of how to repair the loading dock took place. Stacey will follow up with Garco to ensure the loading dock work is completed.

NEW BUSINESS:

TCP: Damon and Joel provided the board with an update on their operations. They are planning for a July expansion of the plant. TCP is also in need of more rail cars.

NBS: Stacey reported she had missed seeing a check from North Basin come in as payment of their Property Taxes. She has rebilled them and will let the board know when the money is received.

WSDA: Mary Beth Lang from WSDA would like to attend out next board meeting to meet everyone and discuss the progress being made at the biodiesel plant.

Training: Stacey has requested the board pay \$15 for her to attend a WordPress training seminar to receive training on updating our website.

Action: Todd King moved and Kim Ramm seconded a motion to approve a \$15 bill to allow Stacey to attend WordPress training.

Next Regular Meeting will be held June 16, 2014.

ADJOURNMENT:

Chairman Kagele adjourned the meeting at 8:20 p.m.

Clark Kagele, President

Kim Ramm, Secretary