



ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF July 20, 2015

THE CALL TO ORDER:

The meeting was called to order at 7:32 p.m. by President Ramm

BOARD MEMBERS:

Present: Kim Ramm, Clark Kagele, Sherie Heimbigner, Mike Edens

Absent: Jim Walter, Todd King

Others Present: Richard Palmer (by phone)

MINUTES:

Clark Kagele moved and Mike Edens seconded a motion to approve the minutes from 5/18/15. Motion carried. 4-0.

TREASURER'S REPORT:

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	July Billing	OPDA	\$130.00	OPDA
CMD	Biodiesel Plant	Biodiesel Plant	TBD	US Bank - Admin
Avista Utilities	June Sembiosys Building	Industrial Park	TBD	OPDA
Avista Utilities	June Biodiesel Plant	Biodiesel Plant	TBD	US Bank- Admin
Town of Odessa	June Sembiosys Building	Industrial Park	\$76.69	OPDA
Town of Odessa	June Biodiesel Plant	Biodiesel Plant	\$61.35	US Bank - Admin
Department of Commerce	C2000-132 Loan Payment	North Basin Seed	\$36,825.06	OPDA
Stacey Rasmussen	July 2015 Payroll	OPDA	\$700.48	OPDA
EFTPS	July 2015 Payroll Taxes	OPDA	\$158.56	OPDA

Action: Clark Kagele moved and Sherie Heimbigner seconded a motion to approve the bills as presented. Motion carried. 4 – 0.

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	CK #:	Date Pd:
LOW	May Billing & Annual Report	OPDA	\$1,075.00	1169	6/22/15
Avista Utilities	May Sembiosys Building	Industrial Park	\$34.35	1175	6/22/15
Avista Utilities	May Biodiesel Plant	Biodiesel Plant	\$1,111.28	1174	6/22/15
Town of Odessa	May Sembiosys Building	Industrial Park	\$76.69	1170	6/22/15
Town of Odessa	May Biodiesel Plant	Biodiesel Plant	\$61.35	1171	6/22/15
Stacey Rasmussen	June 2015 Payroll	OPDA	\$700.48	1176	7/3/15
EFTPS	June 2015 Payroll Taxes	OPDA	\$158.56	EFTPS	7/3/15
Dept. of L & I	Quarterly Taxes	OPDA	\$32.24	1172	7/3/15
Employment Security	Quarterly Taxes	OPDA	\$5.18	1173	7/3/15

OLD BUSINESS:

The board discussed the next steps in our process with Global Clean Energy Holdings (GCE). Richard from GCE was on the phone via conference call and informed the board of his timeline and plans for an environmental survey, appraisal and changes to the Purchase & Sale agreement.

NEW BUSINESS:

Stacey informed the board of recent personnel changes at the meat processing plant.

Stacey informed the board of a September deadline for an updated wastewater permit application submission. This is being handled by LPCA and will have to go through the necessary public notice period.

ADJOURNMENT:

President Ramm adjourned the meeting at 7:55 p.m.

Kim Ramm, President

Michael S. Edens, Secretary