



**ODESSA PUBLIC DEVELOPMENT AUTHORITY  
MINUTES OF October 17, 2016**

**THE CALL TO ORDER:**

The meeting was called to order at 7:17 p.m. by President Ramm.

**BOARD MEMBERS:**

Present: Kim Ramm, Gerald Greenwalt, Todd King, JoEllen Wollman

Absent: Sherie Heimbigner

Others Present:

**MINUTES:**

JoEllen Wollman moved and Kim Ramm seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 4-0.

**TREASURER'S REPORT:**

Bills:

The following bills were presented:

<b>Payable To:</b>	<b>Regarding:</b>	<b>Project:</b>	<b>Amount:</b>	<b>Account</b>
LOW	September Billing	OPDA	\$130.00	OPDA
CMD	September Billing	Biodiesel Plant	\$950.00	US Bank - Admin
Avista Utilities	September Sembiosys Building	Industrial Park	TBD	OPDA
Avista Utilities	September Biodiesel Plant	Biodiesel Plant	TBD	US Bank-Admin
Town of Odessa	September Sembiosys Building	Industrial Park	\$76.69	OPDA
Town of Odessa	September Biodiesel Plant	Biodiesel Plant	\$61.35	US Bank - Admin
Stacey Rasmussen	October 2016 Payroll	OPDA	TBD	OPDA
EFTPS	October 2016 Payroll Taxes	OPDA	TBD	OPDA
Dept. of L&I	Quarterly Report	OPDA	\$21.61	OPDA
Employment Security	Quarterly Report	OPDA	\$2.52	OPDA

**Action:** Gerald Greenwalt moved and JoEllen Wollman seconded a motion to approve the bills as presented. Motion carried. 4-0.

The following bills were paid:

<b>Payable To:</b>	<b>Regarding:</b>	<b>Project:</b>	<b>Amount:</b>	<b>Account</b>	<b>CK #:</b>	<b>Date Pd:</b>
LOW	August Billing	OPDA	\$130.00	OPDA	1302	9/27/16
Avista Utilities	August Sembiosys Building	Industrial Park	\$59.90	OPDA	1308	9/27/16
Avista Utilities	August Biodiesel Plant	Biodiesel Plant	\$892.18	US Bank-Admin	1309	9/27/16
Town of Odessa	August Sembiosys Building	Industrial Park	\$80.52	OPDA	1303	9/27/16
Town of Odessa	August Biodiesel Plant	Biodiesel Plant	\$64.42	US Bank - Admin	1304	9/27/16
Lincoln County Treasurer	Property Taxes	LPCA	\$2,978.11	OPDA - Tenant Billed	1305	9/27/16
Lincoln County Treasurer	Property Taxes	Biodiesel Plant	\$2,147.14	US Bank - Admin	1306	9/27/16
Lincoln County Treasurer	Property Taxes	Barr-Tech	\$4,362.68	OPDA - Tenant Billed	1306	9/27/16
Lincoln County Treasurer	Property Taxes	North Basin Seed	\$5,164.56	OPDA - Tenant Billed	1306	9/27/16
Lincoln County Treasurer	Property Taxes	Seed Rite	\$2,207.48	OPDA - Tenant Billed	1306	9/27/16
Lincoln County Treasurer	Property Taxes	Sembiosys Building	\$1,006.95	OPDA	1306	9/27/16
Stacey Rasmussen	August 2016 Payroll	OPDA	\$484.84	OPDA	1307	10/6/16
EFTPS	August 2016 Payroll Taxes	OPDA	\$90.66	OPDA	EFTPS	10/6/16

Treasurer Todd King presented the Quarterly Financial report for the quarter ending 9/30/16 as follows:

<b>Account Name</b>	<b>Type</b>	<b>Balance</b>
WA Federal	Checking	\$225,648.06
WA Federal	Savings	\$305,414.11
Wheatland Bank	Money Market	\$135,905.81
US Bank (Admin)	WSDA Trust Account	\$14,860.22

US Bank (Sec Dep)	WSDA Trust Account	\$180,320.24
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**Action:** JoEllen Wollman moved and Gerald Greenwalt seconded a motion to approve the quarterly report. Motion carried. 4-0.

**OLD BUSINESS:**

Biodiesel plant: Richard was on the phone to update the board on progress reaching the final purchase agreement.

**NEW BUSINESS:**

Stacey read a letter from Sherri Heimbigner notifying the board of her resignation. The board then discussed potential board members to fill the position.

**ADJOURNMENT:**

President Ramm adjourned the meeting at 7:39 p.m.

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Kim Ramm, President

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Michael S. Edens, Secretary