



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF November 21, 2016**

THE CALL TO ORDER:

The meeting was called to order at 7:03 p.m. by President Ramm.

BOARD MEMBERS:

Present: Kim Ramm, Gerald Greenwalt, Todd King, JoEllen Wollman, Clark Kagele

Absent:

Others Present: Richard Palmer (by phone), Bill Schweiger (by phone)

MINUTES:

Clark Kagele moved and JoEllen Wollman seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 5-0.

TREASURER'S REPORT:

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	October Billing	OPDA	\$130.00	OPDA
CMD	October Billing	Biodiesel Plant	\$187.50	US Bank - Admin
Avista Utilities	October Building Sembiosys	Industrial Park	TBD	OPDA
Avista Utilities	October Biodiesel Plant	Biodiesel Plant	\$889.56	US Bank-Admin
Town of Odessa	October Building Sembiosys	Industrial Park	\$80.52	OPDA
Town of Odessa	October Biodiesel Plant	Biodiesel Plant	\$64.42	US Bank - Admin
Stacey Rasmussen	November 2016 Payroll	OPDA	TBD	OPDA
EFTPS	November 2016 Payroll Taxes	OPDA	TBD	OPDA

Action: Clark Kagele moved and Gerald Greenwalt seconded a motion to approve the bills as presented. Motion carried. 5-0.

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	September Billing	OPDA	\$130.00	OPDA	1310	10/25/16
CMD	September Billing	Biodiesel Plant	\$950.00	US Bank - Admin	1311	10/25/16
Avista Utilities	September Sembiosys Building	Industrial Park	\$50.51	OPDA	1317	10/25/16
Avista Utilities	Septemberr Biodiesel Plant	Biodiesel Plant	\$762.45	US Bank-Admin	1316	10/25/16
Town of Odessa	September Sembiosys Building	Industrial Park	\$76.69	OPDA	1312	10/25/16
Town of Odessa	September Biodiesel Plant	Biodiesel Plant	\$61.35	US Bank - Admin	1313	10/25/16
Stacey Rasmussen	October 2016 Payroll	OPDA	TBD	OPDA	1318	11/5/17
EFTPS	October 2016 Payroll Taxes	OPDA	TBD	OPDA	EFPTS	11/5/16
Dept. of L&I	Quarterly Taxes	OPDA	\$21.61	OPDA	1314	10/18/16
Employment Security	Quarterly Taxes	OPDA	\$2.52	OPDA	1315	10/18/16

OLD BUSINESS:

Biodiesel plant: Richard was on the phone to update the board on progress reaching the final purchase agreement.

Action: JoEllen Wollman moved and Todd King seconded a motion to pass resolution 2016-01 and enter into a sale agreement with Global Clean Energy Holdings for the biodiesel facility. Motion carried. 5-0.

NEW BUSINESS:

Kim proposed a name for a new member of the board. Kim will approach this potential member and invite them to our December meeting.

ADJOURNMENT:

President Ramm adjourned the meeting at 7:17 p.m.

Kim Ramm, President

Michael S. Edens, Secretary