



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF July 16, 2018**

CALL TO ORDER:

The meeting was called to order at 7:02 p.m. by President Ramm.

BOARD MEMBERS:

Present: Kim Ramm, JoEllen Wollman, Mike Edens, Clark Kagele, Todd King

Absent: Gerald Greenwalt, Debbie Norris

Others Present:

MINUTES:

Mike Edens moved and Todd King seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 5-0.

TREASURER'S REPORT:

Quarterly Report: Treasurer Todd King presented the quarterly report for the quarter ending 6/30/18 as follows:

WA Federal Checking: \$347,147.07

WA Federal Savings: \$306,215.61

Wheatland Bank Money Market: \$136,151.51

Action: JoEllen Wollman moved and Mike Edens seconded a motion to accept the quarterly report as presented. Motion carried. 5-0.

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	May Billing	OPDA	\$130.00	OPDA
Town of Odessa	May Biodiesel Plant	Biodiesel Plant	\$70.41	OPDA
Spokesman Review	Request For Bids Ad	Biodiesel Plant	\$404.74	OPDA
Stacey Rasmussen	June 2017 Payroll	OPDA	Not to exceed \$1000.00	OPDA
EFTPS	June 2017 Payroll Taxes	OPDA	Not to exceed \$300.00	OPDA

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	April Billing	OPDA	\$130.00	OPDA	1489	5/22/18
Town of Odessa	April Biodiesel Plant	Biodiesel Plant	\$70.41	OPDA	1490	5/22/18
Lincoln County EDC	Annual Membership	OPDA	\$250.00	OPDA	1491	5/22/18
Avista Utilities	Sembiosys Bldg final Bill	OPDA Tenant Billed	\$67.96	OPDA	1492	5/22/18
Parks Print	Request For Bids Ad	Biodiesel Plant	\$77.00	OPDA	1493	5/22/18
Columbia Basin Publishing	Request For Bids Ad	Biodiesel Plant	\$196.94	OPDA	1494	5/22/18
Odessa Record	Request For Bids Ad	Biodiesel Plant	\$86.00	OPDA	1495	5/22/18
Capital Press	Request For Bids Ad	Biodiesel Plant	\$378.00	OPDA	1496	5/22/18
Stacey Rasmussen	May 2017 Payroll	OPDA	\$586.65	OPDA	1497	6/1/18
EFTPS	May 2017 Payroll Taxes	OPDA	\$107.30	OPDA	EFTPS	6/4/18

OLD BUSINESS:

LPCA: Stacey provided an update on LPCA's recent payments and presented past due bills from the Department of Ecology for the Wastewater Permit. Stacey was instructed to work with the DOE and LPCA to work out a resolution for payment.

NEW BUSINESS:

Bids for Biodiesel Plant: No bids were received for the purchase of the biodiesel plant.

ADJOURNMENT:

President Ramm adjourned the meeting at 7:17 p.m.

Kim Ramm, President

Michael S. Edens, Secretary