



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF February 17, 2019**

CALL TO ORDER:

The meeting was called to order at 7:01 p.m. by President Wollman

BOARD MEMBERS:

Present: Kim Ramm, JoEllen Wollman, Mike Edens, Debbie Norris, Gerald Greenwalt

Absent: Clark Kagele, Todd King

Others Present: Tom Clavel, Fred Brown (by phone), Elisa Vasquez

MINUTES:

Mike Edens moved and Gerald Greenwalt seconded a motion to approve the minutes as corrected prior to the meeting. Motion carried. 5-0.

TREASURER'S REPORT:

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	December Billing	OPDA	\$310.00	OPDA
Town of Odessa	December Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA
CMD	Annual Report & License Renewal	OPDA	\$10.00	OPDA
Stacey Rasmussen	January 2019 Payroll	OPDA	Not to exceed \$1,000	OPDA
EFTPS	January 2019 Payroll Taxes	OPDA	Not to exceed \$200	OPDA

Action: Debbie Norris moved and Kim Ramm seconded a motion to approve the bills as presented. Motion carried. 5-0.

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	December Billing	OPDA	\$130.00	OPDA	1537	1/22/19
Town of Odessa	December Biodiesel Plant	Biodiesel Plant	\$70.41	OPDA	1538	1/22/19

Department of Commerce	CERB Contract C2002-143	Seed Rite	\$12,202.75	OPDA	1540	1/22/19
USPS	Annual Box Fee	OPDA	\$54.00	OPDA	1541	1/22/19
Stacey Rasmussen	January 2019 Payroll	OPDA	\$552.37	OPDA	1542	2/2/19
EFTPS	January 2019 Payroll Taxes	OPDA	\$88.36	OPDA	eftps	2/2/19
Employment Security	Quarterly Payroll Taxes	OPDA	\$2.21	OPDA	1535	1/22/19
Department of L&I	Quarterly Payroll Taxes	OPDA	\$17.49	OPDA	1534	1/22/19
IRS	Form 940-Annual Payroll Taxes	OPDA	\$42.00	OPDA	1536	1/22/19

OLD BUSINESS:

LPCA: LPCA was in attendance to discuss the upcoming meeting with the CERB Board. A letter outlining our request is due to the CERB board by March 1st. A special board meeting was set for February 25th to review final documents. LPCA will discuss the presentation in further detail at our next regular meeting.

Biodiesel Plant: Stacey updated the board on the status of the sale listing for the biodiesel plant.

NEW BUSINESS:

No new business.

ADJOURNMENT:

President Wollman adjourned the meeting at 7:50 p.m.

JoEllen Wollman, President

Debbie Norris, Secretary