



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF June 17, 2019**

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by President Wollman

BOARD MEMBERS:

Present: Debbie Norris, Clark Kagele, JoEllen Wollman, Mike Edens, Gerald Greenwalt

Absent: Kim Ramm, Todd King

Others Present: Tom Clavel, Kevin Greene (by phone), Doug Robbins

MINUTES:

Clark Kagele moved and Gerald Greenwalt seconded a motion to approve the minutes as corrected prior to the meeting. Motion carried. 5-0.

TREASURER'S REPORT:

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	May Billing	OPDA	\$570.00	OPDA
CMD	May Billing	OPDA	\$132.50	OPDA
Town of Odessa	May Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA
Stacey Rasmussen	June 2019 Payroll	OPDA	Not to exceed \$1000	OPDA
EFTPS	June 2019 Payroll Taxes	OPDA	Not to exceed \$200	OPDA

Action: Gerald Greenwalt moved and Mike Edens seconded a motion to approve the bills as presented. Motion carried. 5-0.

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	April Billing	OPDA	\$650.00	OPDA	1556	5/23/19
Town of Odessa	April Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA	1557	5/23/19

Lincoln County EDC	Annual Membership Dues	OPDA	\$250.00	OPDA	1558	5/23/19
Employment Security	Quarterly Payroll Taxes	OPDA	\$2.35	OPDA	1554	4/4/19
Dept. of L&I	Quarterly Payroll Taxes	OPDA	\$19.40	OPDA	1553	4/4/19
Stacey Rasmussen	May 2019 Payroll	OPDA	\$700.94	OPDA	1559	6/4/19
EFTPS	May 2019 Payroll Taxes	OPDA	\$90.88	OPDA	eftps	6/4/19

OLD BUSINESS:

LPCA: Stacey reviewed the letter OPDA received from the CERB board that outlines the requirements over the next year, including financial reporting. The board discussed and directed Stacey to submit requested documents.

Biodiesel Plant Sale: Stacey presented the board with a letter from WSDA granting loan forgiveness in lieu of sale of the biodiesel plant. Stacey also presented a revised Purchase and Sale agreement that only had minor language changes and was otherwise agreed to at the 5/20/19 meeting.

Action: Debbie Norris moved and Mike Edens seconded a motion to pass Resolution 2019-01 stating “That the President of the OPDA or in his absence the Vice President and the Secretary are hereby authorized to execute said Purchase and Sale Agreement in the form attached hereto as Exhibit A and incorporated herein by this reference, under the authority granted under this resolution.” Motion carried. 5-0.

NEW BUSINESS:

Annual Financial Report: Stacey reported to the board that the 2018 Annual Financial report due to the State Auditor’s Office was successfully filed.

ADJOURNMENT:

President Wollman adjourned the meeting at 7:20 p.m.

JoEllen Wollman, President

Debbie Norris, Secretary