



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF July 15, 2019**

CALL TO ORDER:

The meeting was called to order at 7:01 p.m. by President Wollman

BOARD MEMBERS:

Present: Debbie Norris, Kim Ramm, JoEllen Wollman, , Gerald Greenwalt

Absent: Todd King, Mike Edens, Clark Kagele

Others Present: Tom Clavel, Kevin Greene (by phone), Fred Brown (by phone)

MINUTES:

Gerald Greenwalt moved and Debbie Norris seconded a motion to approve the minutes as presented prior to the meeting. Motion carried. 4-0.

TREASURER’S REPORT:

Bills:

The following bills were presented:

Payable To:	Regarding:	Project:	Amount:	Account
LOW	May Billing	OPDA	not to exceed \$130.00	OPDA
CMD	May Billing	OPDA	not to exceed \$300.00	OPDA
Town of Odessa	May Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA
Department of Commerce	S12-790A0-032	LPCA	\$6,000.00	OPDA
Department of Commerce	S10-790A0-005	Barr-Tech	\$100,000.00	OPDA
Department of Commerce	C2000-132	NBS	\$36,825.06	OPDA
Stacey Rasmussen	June 2019 Payroll	OPDA	Not to exceed \$1000	OPDA
EFTPS	June 2019 Payroll Taxes	OPDA	Not to exceed \$200	OPDA

Action: Debbie Norris moved and Gerald Greenwalt seconded a motion to approve the bills as presented except for the Carpenter, McGuire, DeWulf bill. Motion carried. 4-0.

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	May Billing	OPDA	\$570.00	OPDA	1560	6/24/19
CMD	May Billing	OPDA	\$132.50	OPDA	1561	6/24/19
Town of Odessa	May Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA	1562	6/24/19
Stacey Rasmussen	June 2019 Payroll	OPDA	\$601.89	OPDA	1563	7/2/19
EFTPS	June 2019 Payroll Taxes	OPDA	\$116.14	OPDA	eftps	7/2/19

OLD BUSINESS:

LPCA: Fred Brown was on the phone to discuss CERB’s restructuring requirements and how to pay the \$6,000 CERB bill due 7/31/19. The board inquired what steps they had taken to secure additional contracts and capital and the status of their financial situation.

Action: Kim Ramm moved and Debbie Norris seconded a motion to pay \$6,000 to CERB on behalf of LPCA. Motion carried. 4-0.

Biodiesel Plant Sale: Stacey updated the board on the status of closing. The buyer elected to extend closing until late august.

NEW BUSINESS:

There was no new business.

ADJOURNMENT:

President Wollman adjourned the meeting at 8:02 p.m.

JoEllen Wollman, President

Debbie Norris, Secretary