# ODESSA PUBLIC DEVELOPMENT AUTHORITY
# MINUTES OF August 19, 2019

## CALL TO ORDER:
The meeting was called to order at 7:01 p.m. by President Wollman

## BOARD MEMBERS:
Present: Debbie Norris, Kim Ramm, JoEllen Wollman, Gerald Greenwalt, Mike Edens, Clark Kagele
Absent: Todd King
Others Present: Tom Clavel, Kevin Greene (by phone)

## MINUTES:
Kim Ramm moved and Mike Edens seconded a motion to approve the minutes as corrected prior to the meeting. Motion carried. 6-0.

## TREASURER'S REPORT:
Bills:
The following bills were presented:

| Payable To: | Regarding: | Project: | Amount: | Account |
|---|---|---|---|---|
| LOW | June & July Billing | OPDA | $260.00 | OPDA |
| Town of Odessa | July Biodiesel Plant | Biodiesel Plant | $71.93 | OPDA |
| Enduris | Insurance | OPDA | $6,063.00 | OPDA |
| Stacey Rasmussen | August 2019 Payroll | OPDA | Not to exceed $1000.00 | OPDA |
| EFTPS | August 2019 Payroll Taxes | OPDA | not to exceed $200.00 | OPDA |

**Action:** Debbie Norris moved and Clark Kagele seconded a motion to approve the bills as presented. Motion carried. 6-0.

The following bills were paid:

| Payable To: | Regarding: | Project: | Amount: | Account | CK #: | Date Pd: |
|---|---|---|---|---|---|---|
| Town of Odessa | June Biodiesel Plant | Biodiesel Plant | $71.93 | OPDA | 1566 | 7/20/19 |
| Department of Commerce | S12-790A0-032 | LPCA | $6,000.00 | OPDA | 1567 | 7/20/19 |
| Department of Commerce | S10-790A0-005 | Barr-Tech | $100,000.00 | OPDA | 1568 | 7/20/19 |
| Department of Commerce | C2000-132 | NBS | $36,825.06 | OPDA | 1569 | 7/20/19 |
| Employment Security | Quarterly PayrolL Taxes | OPDA | $2.52 | OPDA | 1564 | 7/20/19 |
| Department of Labor & Industries | Quarterly PayrolL Taxes | OPDA | $20.82 | OPDA | 1565 | 7/20/19 |
| Stacey Rasmussen | July 2019 Payroll | OPDA | $487.61 | OPDA | 1570 | 8/5/19 |
| EFTPS | July 2019 Payroll Taxes | OPDA | $99.72 | OPDA | eftps | 8/5/19 |

CMD Bill: The board discussed the CMD Bill that was received and tabled at the last meeting.
**Action:** Clark Kagele moved and Mike Edens seconded a motion to pay the full CMD bill. Motion failed. 2-4.

**Action:** Mike Edens moved and Clark Kagele seconded a motion to pay $2000 to CMD to consider the bill paid in full. Motion carried. 4-1, 1 abstained.

## OLD BUSINESS:
LPCA: Stacey updated on the board about recent staffing changes at the LPCA plant.

## NEW BUSINESS:
There was no new business.

## ADJOURNMENT:
President Wollman adjourned the meeting at 7:24 p.m.

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JoEllen Wollman, President Debbie Norris, Secretary