



**ODESSA PUBLIC DEVELOPMENT AUTHORITY
MINUTES OF September 16, 2019**

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by President Wollman

BOARD MEMBERS:

Present: Kim Ramm, JoEllen Wollman, Gerald Greenwalt, Mike Edens, Todd King

Absent: Debbie Norris, Clark Kagele

Others Present: Tom Clavel, Jeff H., Bill P., Kevin Greene (by phone)

MINUTES:

Gerald Greenwalt moved and Mike Edens seconded a motion to approve the minutes as corrected prior to the meeting. Motion carried. 6-0.

TREASURER'S REPORT:

Quarterly Report

Treasurer Todd King presented the financial report for the quarter ending 6/30/19 as follows:

Account Name	Type	Balance
WA Federal	Checking	\$357,454.67
WA Federal	Savings	\$306,675.27
Wheatland Bank	Money Market	\$136,511.85

Kim Ramm moved and Mike Edens seconded a motion to approve the quarterly financial report as presented. Motion carried. 5-0.

Bills:

The following bills were presented:

(next page)

Payable To:	Regarding:	Project:	Amount:	Account
LOW	August Billing	OPDA	not to exceed \$200.00	OPDA
Town of Odessa	August Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA
Stacey Rasmussen	Postage	OPDA	\$12.85	OPDA
Employment Security	Paid Family Medical Leave	OPDA	\$4.58	OPDA
Employment Security	Quarterly Taxes	OPDA	Not to exceed 100.00	
Dept of L& I	Quarterly Taxes	OPDA	Not to exceed 100.00	
Stacey Rasmussen	August 2019 Payroll	OPDA	Not to exceed \$1000.00	OPDA
EFTPS	August 2019 Payroll Taxes	OPDA	not to exceed \$200.00	OPDA

Action: Mike Eden moved and Gerald Greenwalt seconded a motion to approve the bills as presented. Motion carried. 5-0.

The following bills were paid:

Payable To:	Regarding:	Project:	Amount:	Account	CK #:	Date Pd:
LOW	June & July Billing	OPDA	\$260.00	OPDA	1571	8/22/19
CMD	July Billing	Biodiesel Plant	\$2,000.00	OPDA	1574	8/22/19
Town of Odessa	July Biodiesel Plant	Biodiesel Plant	\$71.93	OPDA	1572	8/22/19
Enduris	Insurance	OPDA	\$6,063.00	OPDA	1573	8/22/19
Stacey Rasmussen	August 2019 Payroll	OPDA	\$506.66	OPDA	1576	9/5/19
EFTPS	August 2019 Payroll Taxes	OPDA	\$80.78	OPDA	eftps	9/5/19

OLD BUSINESS:

LPCA: Stacey updated on the board regarding her recent submission of the required bi-monthly financial documents and the status of LPCA's financial plans.

Biodiesel Plant Sale: Stacey updated the board on the status of closing. We continue to hear that we will close soon, but no specific date was given. Stacey was directed to find out the amount in escrow.

NEW BUSINESS:

There was no new business.

ADJOURNMENT:

President Wollman adjourned the meeting at 7:14 p.m.

JoEllen Wollman, President

Debbie Norris, Secretary